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\*\* ENROLLMENT CERTIFICATIONS CANNOT BE FAXED \*\*

U Identification Information

Full Name: \_\_\_\_\_  
Middle Last

Previous Name (if applicable) \_\_\_\_\_ Day Phone \_\_\_\_\_

Student ID \_\_\_\_\_ Email Address \_\_\_\_\_

- Normal processing time is three to five days.
- If just prior to, during, or immediately following registration, processing may take up to two weeks.
- It is the student's responsibility to report any status changes made after the initial date of request.

V Reason for Request

Enrollment Verification

Loan Deferment (  Current Term  All Terms )

Insurance (  Current Term  All Terms )

Insurance Company: \_\_\_\_\_

Policy/Group #: \_\_\_\_\_

Subscriber: \_\_\_\_\_

Good Student Discount (Requires 3.0 GPA or better)

Military ID (Anticipated Graduation Term: \_\_\_\_\_ )

Other (Please Explain )

\_\_\_\_\_

\_\_\_\_\_

Verification of USA Degree

Pending (Student has applied for graduation but the USA degree has not been awarded.)

Early Degree Verification of Completion (Prior to the official awarding of the degree, the student has met all degree requirements, which will be verified by the Registrar's Office. A message will be included regarding completion. The awarded degree will be posted at the end of the semester.)

W Delivery Instructions / Information

Mail  Pick Up (Photo ID Required)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country/Nation: \_\_\_\_\_

X Signature (Required)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MM/DD/YYYY

Office of the Registrar  
390 6 W X G H Q W I R U S U N I V E R S I T Y  
Mobile, Alabama 36688-0002  
Telephone: (251) 460-6251  
Fax: (251) 460-7738  
Email: registrar@southalabama.edu  
http://www.southalabama.edu/registrar

Date: \_\_\_\_\_

\_\_\_\_\_